

## REQUEST FOR CHILD ABUSE/NEGLECT CENTRAL REGISTRY and DPS CRIMINAL HISTORY CHECK

The Texas Department of Family and Protective Services (FPS) operates a Central Registry that identifies persons whom FPS has found to have abused or neglected children. FPS strives to provide the results of the Central Registry check **within 30 days**. A person may request a Central Registry check on him or herself by completing, having notarized and submitting this request form to:

**COMPLETE, NOTARIZE & MAIL THIS FORM TO:**

**Jennifer Thomson M/C Y-960**

**PO Box 149030, Austin, TX 78714-9030**

**Physical Address: 2323 Ridgepoint Dr. #H-1, Austin, TX 78754**

**(512) 929-6579 ~ ([jennifer.thompson2@dfps.state.tx.us](mailto:jennifer.thompson2@dfps.state.tx.us))**

**REQUIRED IDENTIFYING INFORMATION ON REQUESTER - The requester must provide all of this information in order for a check to be made:**

First Name	Middle Name	Last Name			
Other names or spellings used (married, maiden, alias, etc.) - First, Middle, Last (continue on back as needed)					
Residence Street Address		City	County	State	Zip Code
Residence Telephone No. (A/C)	Date of Birth	Gender : <input type="checkbox"/> Male - <input type="checkbox"/> Female		SSN	
Race (check all applicable) <input type="checkbox"/> Am Indian/AK Native <input type="checkbox"/> Asian <input type="checkbox"/> Black		<input type="checkbox"/> Nat Hawaii/Pacis <input type="checkbox"/> White <input type="checkbox"/> Unable to Determine		Ethnicity (check one, only) <input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic <input type="checkbox"/> Unable to Determine	
List other places you have resided (for a minimum of the past 5 years - continue on back as needed)					

<p><b>SEND RESULTS OF REQUESTED CHECKS TO:</b></p> <p><input type="checkbox"/> Requester, OR  <input checked="" type="checkbox"/> Designee -                  Name of Designee:  <b>Jane Stevenson (834275)</b>                  ~ Executive Director</p> <p>Please check below to indicate Agency the Designee Represents:  <b>Advocates for Children; A CASA Program</b>                  Mailing Address of Designee (City, State, Zip):  <b>712 W. Park</b>  <b>Orange, Tx 77630-5064</b>  <b>(409) 883-5111</b>                  Email Address:  <b>casaoj@sbcglobal.net</b></p>	<p><b>RESULTS OF CENTRAL REGISTRY CHECK:</b></p> <p>FPS returns the results of the Central Registry checks to the requestor or designee indicated to the left. The requester is entitled to have the results provided to him or to designate another person or entity to receive the results.</p> <p><b><u>NOTICE - NOTICE - NOTICE:</u></b> The requester may not have exhausted all opportunities to contest findings in the Central Registry. Therefore, a requester who designates another person/entity to receive the results of the check is <b>hereby provided notice and cautioned</b> that if he or she disagrees with any such findings, that he or she may have the right to challenge any such findings, and that he or she is authorizing FPS to release any such findings to a third party prior to or during any challenge to the accuracy of those findings.</p>
---	---

Type of Agency:
<input type="checkbox"/> a Texas affiliate of Big Brothers/Big Sisters of America <input type="checkbox"/> the "I have a Dream/Houston" program <input checked="" type="checkbox"/> an organization providing Court-Appointed Special Advocates for abused/neglected children (CASA)
<input type="checkbox"/> a Texas chapter of the Make-a Wish Foundation of America <input type="checkbox"/> a local affiliate of Children's Advocacy Centers of Texas

Signature of Requester \_\_\_\_\_ Date of Request \_\_\_\_\_

SUBSCRIBED AND SWORN TO before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

[Notary stamp or seal]

\_\_\_\_\_  
Notary Public

DPS Criminal History Check Requested? (for designated agency use only)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	---